

Minutes
Northwest Blacksmiths Association (NWBA) Board Meeting
April 22, 2017
By
Dorothy Cordochorea, Assistant to the Secretary

The NWBA Board Meeting was called to order at 1:25pm.
Roll was called.

Directors present:

- Lee Cordochorea
- Kellen Bateham (by telecomm)
- Peggy Gudgell
- Jim von Mosch.
- Jeff Cawley
- Hunter Dahlberg (by telecomm)
- Steve McGrew (by telecomm)
- John Paul (by telecomm)

Directors Absent:

- Lyn Gledhill

Association members present:

- Bill Ottaviani
- Dorothy Cordochorea

Minutes of the previous Meeting

- Minutes of the January 28, 2017 Board Meeting were presented.
- All Directors present had seen and read them except John Paul, who needs access to a copy.
- There were no corrections or additions.
- Jeff Cawley moved that the Minutes be approved as written (pending John Paul getting and reviewing a copy).
- Peggy Gudgell seconded.
- Motion was passed. Minutes approved as presented.

Treasurer's report

- Jim von Mosch presented the Treasurer's report.
- He has purchased Quickbooks Pro software for the use of the Treasurer, and is setting it up.

- He briefly summarized the financial status of the Association -- more details may be found in the Treasurer's report, to be published on the website.
- He has paid the annual fee for several items, including insurance, which has led to a recent temporary negative balance showing in income. However those large annual fees should be amortized over the year, so the resulting temporary negative income should not be considered a problem..
- There has been a net gain in the current quarter.
- He did not have the exact figures of current balances in NWBA accounts at the time of his report because he could not access his computer, but he remembered that the main account has a balance between \$50,000 and \$60,000, and there is about \$8,000 in the Mentoring Center Account.

Secretary's report

- The Secretary's report was delegated to Amy Mook, who had provided the written report.
- Lee Cordochorea read the report to the Board in her absence.
- Amy Mook has sent out "we miss you" letters to several members, and some have renewed their memberships or otherwise engaged in a response.
- So there is at least preliminary evidence that this experiment in encouraging renewals and re-engagement by lapsed members may be working.

Agenda items: Committee reports

Finance & Budget Committee

Assets & Inventories Subcommittee

- Jim von Mosch reports there is little new in general to report --
 - there have been a few small cash donations
 - there have been a couple of book donations to the auction and/or library
- Progress re: Sale of remaining Trailer
 - Jim von Mosch has found two trailer registrations but only one title.
 - Fortunately the Board was able to confirm that the title is to the remaining trailer -- the teaching trailer -- that the association will be selling.
 - Jim von Mosch will mail these documents to Hunter, who is emptying, cleaning and repairing the trailer to prepare it for sale.
 - The trailer has not yet been listed for sale in the *Hot Iron News*, pending preparing it for sale.
 - The plan is to have it ready by the Spring Conference and sell it there, either in the Auction, or??
 - If the trailer does not sell in the Auction at the Spring Conference, then Billy Ottaviani will broker selling it -- an email has been sent to Billy communicating this plan.
 - Kellen reports that the Fair Market Value for the trailer is \$5000.

- Jeff Cawley will spread word to artisans in the Portland area who might be interested, and others will also spread the word.
- Re-plumbing the Propane tanks
 - Jim von Mosch reports a possible simple solution would be to re-pipe the propane tanks together inside the building.
 - The question of whether to hire a contractor or have a work party do the re-piping was raised and discussed.
 - Jim von Mosch reports that a license is not required to do the work.
 - Jim von Mosch had done this kind of work professionally for more than a couple of decades, and has the skills but not the tools.
 - Discussion of tools and materials need revealed that Jeff Cawley may have most of the needed tools.
 - Consensus was that we appear to probably have the tools and skills for the job within the Board, so no contractor is needed.
 - The job will take a couple of hours, may be done in August, or ?
 - Jim von Mosch will make a list of tools and materials needed.

Auctions subcommittee

- Ron Selby and Randy Cryderman will be making 1 to 3 tire hammers for the 2018 auction
- Jim von Mosch, the Treasurer, will probably be absent from the Conference due to family medical issues. He will train up 2-3 people to substitute for him if needed to take card payments at the auction, using the Square reader and app.
 - An ipad, android, or iphone is needed to install the Square readers, which will be needed at the Registration Desk as well as the Auction.
 - Jeff Cawley, John Paul, and Peggy Gudgeon volunteered to be trained or have their phones/pads prepped for use, given that they have the appropriate hardware.
 - Jim may have someone in Portland (Jeff?) bring up his android to the conference as it is already set up.
 - Jim will coordinate with these volunteers to set up the app in their devices as that requires the NWBA bank account information.
- Auction Tags
 - There was a problem last year identifying donors to the auction, due to tags being thrown away or lost. Jim von Mosch recommends that the tags and all other papers be kept to assist in identifying the donors.
 - Peggy recommends to have the donor's member number on the tag.
 - Dorothy and Kellen, having filled out the tags before, will complete a sample tag to have at the Auction to show others how to fill it out.
- Eric Sporado will help John Paul put the auction items out.

Donations Subcommittee

- "Speedy Forge" gas forge proposed purchase for \$100.

- Unfortunately there was a misunderstanding, and the seller was told the Association wasn't interested in this forge, so it is no longer available.

Insurance Subcommittee

- Peggy Gudgell can't do anything regarding the Association's insurance without a list of the inventory
- Lee will put the inventory results online so the Board may assign value. He asks Dorothy to kick him if he doesn't do that this week
- Jim von Mosch reports that the annual insurance premium has been paid for the year.

Member Services Committee

Archives Subcommittee

- Public display of the archives was discussed.
- More pictures of the archives have been going up on the website, but Amy Mook still needs more pictures.
- Jeff Cawley has come up with a proposed theme for the public displays of the archives, variously named "Blacksmith's Garden" or "Real Steel Magnolia's" featuring the many flower and leaf themed pieces in the archives.

(At 1:59 pm, technical difficulties with telecommunications occurred. A brief recess was called to reconnect with the remote Board members, and the meeting resumed.)

- Jeff Cawley suggests that the archives could be packed in RubberMaid locking tubs for shipping by UPS, with appropriate consideration given to weight limits (70 lbs max) and dimensions (TBD).
- Pictures of appropriate archived pieces were distributed -- the Board likes the proposed theme.
- Hunter came up with two additional potential names for the theme: "Horticultural Hammering" and "Botanical Beating"
- How to determine who gets the displays when needs to be worked out. Different libraries have differing needs and different times when their display areas would be available.
- Jeff suggests that a Google Documents spreadsheet could be created in which the various libraries and other potential display areas are listed with their requirements and times of availability, and an NWBA member could serve as an arbiter determining where the displays are shown and when.
- All NWBA members are encouraged to look for organizations such as libraries in their areas which might be interested.
- Lee Cordochorea reminded us that Andrea Lisch must be kept in the loop to assure the security of the archives.

Grants, Education, & Workshops Subcommittee

- Dave Tuthill has been awarded an AI Bart grant to CCAC
- The Treasurer, in order to write and send the check, needs the correct contact information for the place/ organization where the grant is being fulfilled, as the check cannot go to the recipient of the grant.
 - The treasurer needs more than the name, so, for example, OCAC is not necessarily sufficient. He needs the correct way to address the check so that the monies are appropriately paid.
 - Another line should be added to the online grant application form to accomplish this.
 - Lee Cordochorea will ask Amy Mook to add the line to the form.
- David Tuthill is volunteering to demonstrate at Swaptoberfest.

Library subcommittee

- Dave Neely, who lives close to Longview, has volunteered to be a local person to go for members to request, receive, and return library books.
- Ben Tosto is currently on the library subcommittee, but as he lives in Bend, it is difficult for him to do what Dave is volunteering to do on a frequent basis.
- Lee Cordochorea has been trying to fill in on getting library books to and from members, but as he lives at some distance, he has only been able to do that about once per month.
- Jeff Cawley moved that Dave Neely be appointed to the library subcommittee.
- Jim von Mosch seconded the motion. The Board voted, motion was passed.
- David Neely is appointed to the Library subcommittee. The Board is grateful to him for volunteering.

Board Training Subcommittee

- Lee Cordochorea has received information regarding an online/ call-in training opportunity for anyone on the Board of a volunteer organization.
- It is useful training for Board members of large organizations or small ones like the NWBA.
- The Directors expressed interest in this training opportunity.
- Lee Cordochorea will put the information in the NWBA website.

Communications Committee

Hot Iron News and Website Editor

- Amy Mook's report has been received.

Manuals Subcommittee

- Lee Cordochorea reports that the Manuals are ready to go with the exception of some needed Google Docs formatting -- he hopes to have them ready soon.

Agenda Item: Do we need a Telecommunications Subcommittee?

- Board discussed whether a Telecommunications Subcommittee is needed.
- There has been a learning curve associated with using telecommunications to make it possible for Directors who cannot be physically present at the Board Meetings to participate remotely.
- There continue to be technical difficulties.
- Board members vary widely in their expertise and comfort with such technology.
- Steve McGrew has professional licensure relevant to our telecommunications needs, and is willing to assist.
- Jeff Cawley also has relevant professional experience and is willing to help.
- Kellen Bateham is also willing to assist.
- No Telecommunications Subcommittee was created, but an ad hoc group and mechanism coalesced, composed of Steve McGrew, Jeff Cawley, and Kellen Bateham working on the telecommunications needs and issues together, with Kellen Bateham at point.

Events and Programs Committee

Audio Visual Subcommittee

- A second Audio Visual system has been purchased by Mark Manley for the Association.
- But the Treasurer has not received the bill from Mark Manley yet, so the system cost has not been deducted from NWBA funds yet.

Spring Conference Subcommittee

- Lee Cordochorea and Peggy Gudgeon gave a report on the planning progress of the 2017 Spring Conference, and Board discussed and planned.
- Demonstrators:
 - David Tuthill will do an advanced demonstration on joinery
 - Jeff Holtby will do a beginning level demonstration
 - Arnon Kartmazov will do a demonstration on Saturday morning -- details to be worked out.

- Due to a pygmy goat invasion (aka, competing event) the location of the NWBA Demonstrations has been moved to across the street from the building we've used in the past.
 - There are two buildings we can use there.
 - Depending upon the weather, both may be set up for demonstrations, or one for tailgating and the other for demonstrations.
 - Exact set up to be determined at set up on Thursday May 11th.
 - There is also a grassy area available for our use.
 - Lee Cordochorea and Peggy Gudgell will walk the sites we will be using for the NWBA Spring Conference after this Board Meeting, so that an accurate map can be drawn up.
- Set-up day is Thursday May 11th.
 - Kellen and Hunter will set up the Demonstration area.
 - However there are many other tasks involved in set-up and many people are needed to set up on Thursday.
 - Several Directors are planning on helping with set up.
- Main demonstrator Maegan Crowley will be flying in on Thursday and needs to be picked up at the airport in the afternoon and driven to the conference site.
 - Jeff Cawley is willing to do this, although it will mean he won't be available for set up until they get to the site.
- A charcoal BBQ grill is needed for the potluck. No-one seemed to have one, so a BBQ grill is still needed for the potluck.
- Kellen and Hunter have the competitions planned and in hand.
- Jim von Mosch, Treasurer, may not be able to attend due to family health issue. How to fill in for him at the Spring Conference was discussed further.
 - There may be need to use NWBA cards to purchase on the spot materials -- those besides Jim who have these cards were identified, and some volunteered to use their own cards and be reimbursed, should the need arise.
 - Jim von Mosch will give Peggy Gudgell the check book so she can write checks if he is not there. Peggy does not have a card, but is an authorized signer on the account.
- Another set up task for Thursday is filling in bags -- people are needed for this task.
- (Did the Board discuss the need for volunteers to help at the registration desk? Were any identified? This agenda item may have been missed.)
- Jim von Mosch reported that we have leftover badges from all the previous conferences, but they all have the year printed on the edge, so do we want to use them?
 - Consensus was to use them -- a black permanent marker or strategically placed sticker can cover the year.

- In the future, the badges should not have the year printed on them -- the year should be printed on the stickers, so the leftover badges can be used in following years.
- Question regarding Spring Conference fees for high school students from the Anvil Academy coming with Rob Lewis was presented by Jeff Cawley and discussed by the Board.
 - The fees required to attend the Spring Conference are hard for high school age students to afford.
 - Membership in the NWBA is required for attendance, for insurance reasons.
 - However, a shorter membership duration of one quarter is available at less expense than a full year membership. Cost = \$15.
 - In the past, “family memberships” have been extended to certain organizations, at the discretion of the Board. Cost = \$115 for the family or organization.
 - If this family membership was extended to the Anvil Academy, then the cost to the group would be \$115 spring conference fee to cover all members of the Anvil Academy registering for the conference, plus \$15 for a one quarter membership for each student.
 - The idea of waiving the spring conference fee for students of the Anvil Academy who are first time attendees of the Spring Conference, as a promotion, was discussed and considered favorably.
 - Kellen moved that for this 2017 Spring Conference only, the Board allow the high school age students of the Anvil Academy who are coming here with Rob Lewis to attend this 2017 Spring Conference only for free, with payment of Membership in the NWBA (\$15 for a one quarter membership).
 - Peggy Gudgell seconded the motion. Board voted, Motion was passed.
 - For this 2017 Spring Conference, as a promotional experiment, the high school age students of Rob Lewis at the Anvil Academy will be allowed to attend without paying the Conference fee, as long as they pay for membership in the NWBA (required for insurance purposes).
 - Billy O asked if the same offer could be extended to the high school age students of Ron’s Metal Shop.
 - The consensus of the Board was that it could.
 - Kellen volunteered to donate \$75 specifically to sponsor 5 students by paying their one quarter membership fees of \$15 each. His willingness to make this donation was received gratefully.

- This led to much discussion of how and whether to extend this promotional idea, with discussion of how to potentially change fee policies to promote bringing young students into the craft.
- There was discussion of whether to limit it to current members of metal work classes, or to extend it to all under 18 years of age, and consideration of what this does to family attendance, etc.
- It was agreed that time was too limited to consider the matter properly and make further changes before the 2017 Spring Conference.
- Further discussion of the promotional idea described above was tabled, and will be resumed as an agenda item at the July Board Meeting.
- The idea of advertising the \$15 one quarter membership on the website was raised.
- Lee Cordochorea pointed out that the one quarter membership option has not been advertised in the past, because historically it was burdensome for the Treasurer to track. However, that was before the finances of the association were automated. He asked Jim von Mosch whether advertising the one-quarter membership option more widely would be a potential burdensome problem for the Treasurer.
- Jim von Mosch responded that now that the Association will be using Quicken, all that is needed will be to add an appropriate line item, so receiving more one-quarter memberships should not be a problem.
- Jim commented that what is burdensome is splitting checks -- receiving a check that covers several people, and tracking the people it covers. The question is what data does the Association want and need to track?
- Consensus was that for a check to pay the Spring Conference fees for a group of people, the Association probably does not need to have the Treasurer keep track of the individuals covered. However, membership fees will need to be tracked so that the members covered can receive their *Hot Iron News*, etc.
- Discussion of possible ways to extend the promotional idea continued -- several board members found it exciting to work on ways to promote the craft by making conference attendance more affordable.
- There is a one-day only family Spring Conference fee of \$80 in place already. (Membership fee would be additional.)
- It was agreed again there was too little time before the 2017 Spring Conference to properly consider, advertise, and implement further changes in memberships and conference fees. Discussion

was tabled to continue as an agenda item at the next Board Meeting in July.

- Fees for Camping at the Spring Conference
 - Jim von Mosch has just learned from Mike Randall (our contact from the Cowlitz County Fairgrounds) of a problem with the camping fees which the NWBA has been paying to the Fairgrounds for the Spring Conference.
 - The NWBA has been unintentionally underpaying the camping fees.
 - The Government fees are actually \$15 per person per night for any camping on the Fairgrounds.
 - The Association has been charging its members \$5 per tent per night for “dry camping” (tents, no hookups) and \$15 per RV per night for RV camping with hook ups, and paying the Fairgrounds on a per camping space basis, not a per person basis.
 - Camping fees are collected by the NWBA for the Spring Conference, but are passed directly through to the Fairgrounds, with the Association making no money off of these fees.
 - Camping fees, like taxation, are used by the Fairgrounds for maintenance of their facilities, including the Mentoring Center building and other buildings and spaces we use for the conference.
 - Strict adherence to the camping fee requirements imposed by the Government might lead to much more expensive camping if several people are camping in one space. Mike of the Fairgrounds gave consideration to this issue and potential problem when discussing the matter with our Treasurer.
 - Mike Randall explains that what the State authorities look at is how the amount of the camping fees collected for an event compare to the profits made by the event organizers, and that if the fees collected seem unreasonably low in comparison with profits, they will have problems with the amount paid.
 - Mike proposes that the Association bear this comparison of fees to profits in mind when paying the Fairgrounds for camping at the Spring Conference, and “give them a reasonable amount of money”, so that objections are not raised.
 - There was discussion of how to charge for camping at the Spring Conference to collect and pay an appropriate amount to the Fairgrounds. Decision was made to charge \$5 per person per night for tent camping and \$15 per vehicle for RV hookup.
- Planning for the 2018 Spring Conference -- Lee Cordochorea reported on planning so far for next year’s Spring Conference.
 - Bill Apple has agreed to do an intermediate level hands-on demonstration

- Alair Wells has agreed to do a beginning level hands-on demonstration
- We need to get moving now on identifying and lining up main demonstrators for the 2018 Conference.
- Katie Hancock wants to do a hands-on demonstration for the 2108 Conference, level is unknown. Peggy Gudgell will ask her.

Agenda Item: Further discussion of Fall Hammer-in / Swaptoberfest / October mini-conference / annual swap meet idea

- Before a price can be determined, we need to talk with Mike at the Spring Conference and get a quote for use of the big sheds.
- Dates will be October 27 to 29, 2017.
- Proposed format/ schedule:
 - Friday demo (not hands-on) with open forge following
 - Saturday two demos (one hands on, one not) with open forge in the evening
 - Potential Sunday demo, or open forge time
- Billy O pointed out that John Emerling has agreed to do a hands-on demonstration of hammering a layered billet for creating pattern welded steel for the Mentoring Center in October, scheduled for October 28th.
- (Note from previous in the Board meeting: Dave Tuthill has also volunteered to demonstrate at Swaptoberfest.)
- So it was agreed to bill the event as an extended three-day Mentoring Center with a concurrent swap meet.
- Suggested event fee would be \$30 for the weekend? (Still need to discuss price with Mike of the Fairgrounds)
- Board consensus was to name this 2017 event "Swaptoberfest".
- The Swap Meet portion of the event is inherited from David and Andrea Lisch, who will no longer be running the Swap Meet and are turning it over to the NWBA.
 - The Swap Meet is expected to be a popular draw.
 - David Lisch encourages the Board to charge the vendors a small fee of about \$5.
 - What fee to charge and how -- flat fee or proportion of profits or both -- was discussed.
 - It was noted that charging for a proportion of the vendors profits is a real hassle for all concerned, and we probably wouldn't do that.
 - Jim von Mosch pointed out that we need to work on a budget, and to do that we need to pin down costs.
 - David Lisch has a large email list for the Swap Meet that he will turn over to the NWBA.
- Whether and how Swaptoberfest would be open to the public was discussed.

- Swaptoberfest will include both the Swap Meet, which has historically been open to the public, and the demonstrations and hands-on hammering, which has not been open to the public historically.
- Vendors will want the Swap Meet to be open to the public.
- Consensus was to have the Swap Meet open to the public but the Demonstrations and Hammer-in members-only.
- Badges will be required to enter demonstration and hammer-in areas.

Safety Subcommittee

- The Association has a more than adequate supply of safety glasses -- “we’re swimming in safety glasses”
- The Association has an adequate supply of ear plugs.

Mentoring Center Subcommittee

Agenda item: The power hammer

- The power hammer is being fixed by Mark Manley, and is expected to be ready by the Spring Conference.

Agenda Item: Questions and Comments from Billy Ottaviani

- Billy Ottaviani asked about having demonstrators for the Cowlitz County Fair
 - Board’s unanimous response: YES!!!
 - Billy reports that Ronnie Selby can do two days if he can get help with the expense of lodging. This was approved.
 - Jeff Cawley and Lee Cordochorea were at the Cowlitz County Fair last year, and spoke about the needs and requirements.
 - A major demonstration is not required -- “just some schmuk that can swing a hammer will do” (anonymous source)
 - Even just somebody there as a “tour guide” with pamphlets about the NWBA would be helpful.
 - The public, for insurance purposes, must stay behind the visual barrier.
 - The archives need to not walk away inadvertently.
 - Billy Ottaviani asked if he should head up finding people for the Cowlitz County Fair, and the Board responded with an enthusiastic YES!!
- Longview Artist Conference “Beautify Longview” Event

- Billy Ottaviani reported on the Longview Artist Conference “Beautify Longview” Event
 - This event is a potential opportunity for interested members of the NWBA who may be willing to create a piece for the event.
 - Pieces created for the “Beautify Longview” event are put on display in various locations in Longview for two years, with price attached.
 - The public can purchase the piece.
 - In addition, the public votes on the Best in the Show.
 - At the end of the two years, the piece voted “Best in Show” will be purchased by the City of Longview.
 - The Beautify Longview event organizers, the Longview Artist Conference, are eager for NWBA smiths to participate in this event.
 - Billy offered to prepare a spiel for the membership Banquet Meeting at the Spring Conference, and his offer was accepted.
 - Billy also commented that the people running the “Beautify Longview” event may want to be there and present the idea and invitation themselves.
 - Historically, the Auction has been open to the public, so having the “Beautify Longview” organizers present to make their invitation directly should work.
- More frequent use of the Mentoring Center
 - Billy O says there is some interest in opening up the Mentoring Center for use more than the current one time per month, and asked if it is okay for Billy to pursue this idea.
 - Board consensus was that if there was sufficient interest, and appropriate guidelines followed, that was acceptable.
 - Billy O will need a list of people with keys to the Mentoring Center.
 - Billy brought up that David Neely will need keys now that he is on the library subcommittee and serving as the “go-to-guy” for receiving and returning NWBA library books.
 - Board expressed appreciation to Billy O for all this work.

Nominations and Elections Committee

- Lee Cordochorea reminded the Board that we need to aggressively canvas the NWBA members at the Spring Conference and at Swaptoberfest for candidates for the Board of Directors.
- Board members present proposed that Billy O should be a candidate for Board Membership.
 - Billy said he was willing to continue to help out as he has been, but does not want to attend monthly Board meetings, so he declines.
- Billy O brought up a problem with the ballots -- he and at least a couple of other members (Terry Carson and Jim Hatmaker) did not receive ballots at the last election. Board discussed this news.
 - It is not clear how this problem happened
 - Potential membership list and mailing list issues will be investigated.
 - Amy maintains a roster for the Secretary, and is moving the roster from a spreadsheet to a relational database format.
 - The Board needs to look into what happened and get it fixed -- they do not want any members to be disenfranchised.

Agenda Item -- Old Business:

Agenda item: follow-up on shopping for oxy/propane torch and tank

- No further follow-up on this effort as yet.

Agenda item: follow up on "Squirrel Bridges" competition in Longview

- Billy O has received no response from his enquiry.
- Jim von Mosch has learned that the competition is really only open to commercial businesses.
- Given this feedback, the NWBA will drop the idea of participating in this competition.

Agenda item: Further discussion of NWBA funding for other regional blacksmith groups

- Need to identify such groups -- An example of other regional blacksmithing groups is CCAC, but they are not the only such group.
- Need to also specify how the NWBA might financially assist such groups
 - The NWBA might help to fund a demonstrator that the group would like have come.
 - The NWBA might provide funds for supplies for an event.
 - There are other options.
- The idea of the NWBA funding other regional blacksmith groups derives from the following considerations:
 - It is the purpose of the NWBA to promote the Craft, and helping to support other regional blacksmithing groups is consistent with that goal.

- When the NWBA moved to having a permanent location for the Spring Conference at the Cowlitz County Fairgrounds in Longview, and setting up the Mentoring Center in the same location, this left members living farther afield feeling “orphaned.” It is desirable to find ways to better meet their needs as well as those of members living closer to Longview.
- At this time, the NWBA is in a financial position to be able to do such outreach.
- Jim von Mosch suggested there is a regional blacksmithing group in Spokane.
- The Board members in Bend were asked about regional blacksmithing groups in their area. There is Comax, but the Director who provided that information was not sure how they could benefit.
- NWBA members should be asked for information about regional blacksmithing groups in the Ashland, Roseburg, and Corvallis areas, among others.
- Jim von Mosch commented that we are doing a sort of reverse solicitation -- soliciting groups to potentially give them money!

Demonstrator fees

- Jim von Mosch asked for clarification of fees paid to demonstrators at the Mentoring Center.
 - He is unclear whether the fees are \$250 or \$200 + \$50 for supplies.
 - He is also uncomfortable paying the same amount to all demonstrators, given that there is a wide variation on how long the demonstration is, how hands-on, and whether and how long the demonstrator remains afterwards to help people with the techniques he or she demonstrated.
- There is some confusion regarding how much to pay demonstrators.
- Lee Cordochorea gave a brief history of fees, and noted that the outcome was a current policy of paying demonstrators \$250 but they need to provide the materials.
- There is no standardization as yet of expectations about the demonstrations at the Mentoring Center.
- Jim von Mosch as Treasurer would like a written policy for how we pay demonstrators at the Mentoring Center.
- Discussion of a written policy for how Mentoring Center demonstrators are paid will be an agenda item for the July Board of Directors Meeting.
- We also need a written demonstrator contract for both the Mentoring Center and the hands-on demonstrators at the Spring Conference and Swaptoberfest.

Agenda item -- New Business:

- Steve McGrew also wants to donate money for a scholarship for students to attend our conference, like John Paul offered earlier in the meeting. They need to know how to make out the checks to make this happen, and how the process can be implemented by the Treasurer.

- Jim von Mosch reports it is simple to add a line item to the budget in Quicken for a student scholarship fund, or whatever we want to call it. (Lee Cordochorea suggested Student Money for Active Craft Knowledge -- or SMACK for short.)
- For now, checks should be made out to the NWBA, with notation that it is a donation to the Student Scholarship Fund.
- Question about Square use at the Spring Conference -- Kellon asked about the availability of WiFi at the Spring Conference, and whether WiFi was needed to use the Square app and reader.
 - Jim von Mosch said that there is wifi at the Conference Center, but only at the main building.
 - No wifi is needed if you are using a smartphone.

Agenda Item -- For the Good of the Order:

- Nothing further in this category.

Next Meeting

- Time and place of the next meeting will be July 29 at 1 p.m. at the Longview Public Library.
- (Meeting was moved away from the July 22 date so as to not conflict with the Reconfiguration of the Mentoring Center taking place on July 22.)

Peggy moved and steve seconded that the meeting be adjourned. Motion passed.
The NWBA Board Meeting was adjourned at 3:45pm.