

Minutes
Northwest Blacksmiths Association (NWBA) Board Meeting
January 28, 2017

By
Dorothy Cordochorea, Assistant to the Secretary
(from notes taken by Lee Cordochorea, President)

The NWBA Board Meeting was called to order at 1:22pm.

Directors present:

- Lee Cordochorea
- Jeff Cawley
- Kellen Bateham
- Hunter Dahlberg
- Peggy Gudgell
- Jim von Mosch.

Association members present:

- Darryl Nelson
- Andrea Lisch
- Morgan Kirk
- Peter Cutrell
- Bill Ottaviani
- Amy Mook
- Dean Mook.

Agenda Item: Appointment of the Ninth Director on the Board

- Jim von Mosch moved that the board appoint John Paul as the ninth Director. Peggy Gudgell seconded the motion.
- The question of whether to change the number of Directors was discussed.
- The motion to appoint John Paul as the ninth Director was voted on and carried.
- John Paul is now a Director.

Agenda Item: Appointment of Board Officers

Treasurer

- Jeff Cawley moved that the Board retain Jim von Mosch as Treasurer. Kellen Bateham seconded the motion.

- The Board voted and the motion was carried.
- Jim von Mosch remains Treasurer of the NWBA for another year.

Vice President

- Hunter Dahlberg moved that the Board appoint Kellen Bateham to the office of Vice President. Jeff Cawley seconded the motion.
- The Board voted and the motion was carried.
- Kellen Bateham is now Vice President of the NWBA for a year.

President

- Jeff Cawley moved that the Board retain Lee Cordochorea as President. Peggy Gudgell seconded the motion.
- The Board voted and the motion was carried.
- Lee Cordochorea remains President of the NWBA for another year.

Secretary

- The duties of the Secretary were discussed. There was concern about one person meeting all the duties.
- Andrea Lisch and Darryl Nelson related that past boards have hired someone to take minutes and prepare the agenda as assistant to the Secretary.
- The amount of stipend that would be appropriate was discussed.
- Somebody suggested that Dorothy Cordochorea might be a candidate for the suggested position of assistant to the Secretary. (Dorothy doesn't know who and it may be best not to tell her.)
- Lee raised the question of whether there was any concern about the idea of Dorothy being hired, given that she is the wife of a Director. The question was discussed and the consensus was that this was not an issue, as there is precedent.
- The Board contacted Dorothy by phone and asked if she would be willing to accept the duties of attending the Board Meetings, taking notes, preparing the minutes, and preparing the agenda to the upcoming Board Meetings, in exchange for a stipend.
- After some discussion and clarification, Dorothy indicated that she would be willing to take on those duties in return for the stipend.
- Hunter Dahlberg moved that the Board of Directors hire Dorothy Cordochorea to assist the Secretary as described above for \$150 per board meeting. Peggy Gudgell seconded the motion.
- The Board voted and the motion was carried.
- Dorothy Cordochorea will be hired to assist the Secretary by attending the Board Meetings, taking minutes, and preparing the agenda for upcoming meetings, for \$150 per meeting. For the Minutes of this January meeting, she will refer to notes provided by persons in attendance at this January Meeting to draft the Minutes. April 22nd will be the first meeting she attends.

- Jeff Cawley moved that the Board retain Peggy Gudgell as Secretary. Jim von Mosch seconded the motion.
- The Board voted and the motion was carried.
- Peggy Gudgell remains Secretary of the NWBA for another year.

Administrative Assistant

- Amy Mook agreed to continue as Administrative Assistant to the Board.

Summary: The Officers appointed by the NWBA Board of Directors for 2017 are:

- President: Lee Cordochorea
- Vice President: Kellen Bateham
- Secretary: Peggy Gudgell
 - Assistant to the Secretary: Dorothy Cordochorea (prepares Minutes and Agenda for the Board Meetings)
- Treasurer: Jim von Mosch
- Administrative Assistant to the Board: Amy Mook

Agenda Item: Treasurer's Report

- Jim von Mosch gave the Treasurer's report, and discussed the benefits of using Quickbooks Pro.
- Jim von Mosch moved that the NWBA buy the Quickbooks Pro software for the Treasurer's use. Peggy Gudgell seconded the motion.
- The Board voted and the motion was carried.
- The NWBA will purchase Quickbooks Pro software for the use of the Treasurer.

Agenda Item: Secretary's report

- Amy Mook gave the Secretary's Report
 - New Members: 10 in December, 12 (so far) in January
 - Currently there are 382 members in the NWBA.
 - 39 members dropped off the roster in the third quarter of 2016.
 - Highest membership in the past was in excess of 500.
 - We are still losing long-time members.
 - Current membership seems to be comprised largely of "new blacksmiths".
- Andrea Lisch suggested we send "we miss you" letters to lapsed members.

Agenda items: Committee reports

Finance & Budget Committee

Assets & Inventories Subcommittee

- Missing Trailer
 - A trailer was discovered to be missing/stolen in October.

- Our current insurance underwriter will not insure the trailers without also insuring a vehicle designed to pull them.
- At the October Meeting, the Board resolved to sell one trailer. We will go forward with this plan.
- The Association will rent or borrow a trailer if one is needed in the future.
- Amy Mook will list the trailer for sale in the *Hot Iron News*.
- Peggy Gudgell will arrange to sell it at an auction house if it does not sell prior to the end of the Spring Conference.
- Hunter Dahlberg will research prices of comparable trailers.
- Bill Ottaviani volunteered to broker the sale onsite on behalf of the Association.
- Propane tanks
 - Propane tanks were discussed.
 - Darryl Nelson will look into re-plumbing of tanks with manifold prior to regulator so they may go empty simultaneously.

Donations Subcommittee

- We've been offered a "Speedy Forge" gas forge for \$100.
- Consensus is that it would sell for well above that at the Spring Conference Auction.
- Jim von Mosch moved that the Association purchase the forge. Hunter Dahlberg seconded the motion.
- Board voted, motion was carried.
- The NWBA will purchase the offered forge.

Insurance Subcommittee

- Lee will put the inventory results online so the Board may assign value. (Similar to what we did with the Library).

Member Services Committee

Archives Subcommittee

- Public display of the archives was discussed.
- Amy Mook has some pictures but would like a more complete set for the website.
- Jack Slack has number assignments for all items including those made in recent years.
- Display of smaller items in cases at public libraries was discussed.
 - Small items are currently at Meridian, sorted by category.
- Large items are at the Mentoring Center.
- Jeff Cawley, Jim von Mosch, and Andrea Lisch will work on preparing travelling displays.
- Darryl Nelson reminds us that members may arrange to come by Meridian at any time to view the archives.

Communications Committee

Hot Iron News and Website Editor

- Due date for *Hot Iron News* submissions is 27 February ONLY if size of the submission is known beforehand.
- Due date for items of unknown size is 23 February.

Events and Programs Committee

Audio Visual Subcommittee

- Mark Manley has found a system with 2 speakers, 4-channel mixer, et.al. for \$650.
- The Board authorized up to \$800 at last quarter's meeting, so we will be buying this one.

Spring Conference Subcommittee

- Lee Cordochorea and Peggy Gudgell gave a report on the planning progress of the 2017 Spring Conference.
- Names were suggested for beginner level and advanced level hands-on demonstrators.
- There will be no food trucks as our venue is too small.
- Kellen Bateham and Hunter Dahlberg will arrange contests with prizes.
- Matt Moore will demonstrate bronze pour on Sunday morning.
- Amy Mook was asked to advertise for registration desk help in the *Hot Iron News*.
- Louie Roufler and Alair Wells are still on-board for repousse.
- Hunter Dahlberg and Kellen Bateham will be installing wheels under the Library to facilitate moving it.

Mentoring Center Subcommittee

- The power hammer needs fixing -
 - Since the wheel is on backwards, nuts need to be welded on to keep them from loosening.
 - Plate must be cut to access nuts for welding.
 - Mark Manley has done this in the past.
 - Kellen will find out how much Mark would charge.
 - Either the hammer or Mark's equipment would have to be transported.
- We need to write up a job description for the Mentoring Center Coordinator(s).
 - Lee will contact Rashelle Hams for advice on job-description write-up.
- Morgan Kirk volunteered to help with coordination of the Mentoring Center.
- Bill Ottaviani volunteered to help with coordination of Mentoring Center.

- The Board of Directors committed to assisting with coordination of M.C.
- Dean gave some advice on how to drum up demonstrators:
 - Call someone to ask for names,
 - find out who knows the suggested demonstrators, and
 - get whoever knows them to ask.
- One of the uses of the Mentoring Center could and should be the teaching/training of how to demonstrate.
- If we want Mark Aspery to come up for demo or workshop, we must arrange with him a year in advance due to his current popularity.
- Terry Carson has said he will demonstrate at the Mentoring Center.
- Lee Cordochorea will call Alair Wells.

Agenda item -- Old Business:

- We have received a quote for an oxy-propane torch, hoses, and an oxy tank for \$800.
- We will keep shopping around.

Agenda item -- New Business:

- The NWBA might consider participation in Longview's "squirrel bridges" competition.

Agenda Item -- For the Good of the Order:

- October "mini-conference" proposal
 - Darryl Nelson proposed a low-key "mini-conference" event in the Mentoring Center in October.
 - Suggestion was for a demonstration on Friday evening, event all day Saturday, and possibly something Sunday morning.
 - Rather than renting the whole grounds, we would need only a roof over tents and use of the dog building for pizza et.al.
- Annual Swap Meet
 - Andrea Lisch announced that she and Dave would no longer be hosting the annual swap-meet under the bridge.
 - She suggested the N.W.B.A. might take over the annual swap meet.
- All present were excited at the prospect of a "fall hammer-in" or "swaptoberfest."
- Idea: NWBA funding other blacksmith groups
 - The idea of the NWBA funding other blacksmith groups was discussed.

- There was a consensus that the NWBA can and should begin funding other blacksmith groups in the region (Spokane, East Oregon, OCAC, others...)
- Such activity will have the additional benefit that it will appeal to potential donors when the NWBA asks for money from larger donors.

Next Meeting

- Time and place of the next meeting will be 22 April at the Longview Public Library.

The NWBA Board Meeting was adjourned at 3:44pm.