

Northwest Blacksmith Association
4th Quarter Board of Directors Meeting
Minutes written by John Huffstutter
December 19, 2022

Board Members in Attendance: Silas Maddox, Pele Warnock, Adam Murray, Derek Lanhart, John Huffstutter

Missing Board Members: John Karlik and Bart Turner

Support Staff Attending: Patricia Dawson and Clair Guy

Membership Attending: Jim Garrett and Kellen Bateham

Meeting called to order at 1838 by Silas Maddox.

Approval of 2022 3rd Quarter Board Minutes taken by Clair Guy: Pele Warnock moved, seconded by Adam to accept prior meeting minutes; passed unanimously.

Opening comments: Silas noted that he'd been out of the loop for personal reasons and apologized. Election coming will hopefully bring new board members for the next year, reinvigorating and building some momentum. Board vacancies continue to be concerning. With John Huffstutter, Bart Turner and John Karlik leaving the board, the four new candidates coming aboard may still leave open seats.

Treasurer's Report – Pele Warnock reported that balances are at normal levels for this time of year. A discrepancy in timing of transaction posting was discovered and this meeting's report had to be withdrawn at the last minute, but should be resolved in the next day or so. A PayPal balance is to be transferred to the NWBA bank, leaving a contingency amount in PayPal of \$500 to \$1000 (a reduction to the \$5000 level that had been held since things have normalized over the last year). Pele said she is examining our mail forwarding processes to see if more efficient and less expensive alternatives can be found. She pointed out that Mentoring Center propane refill service is on account and can be accomplished by a board member or appointed individual without her approval on each transaction. Pele requested the Board considering changing banks, away from Key Bank to On Point Community Credit Union, because of poor customer service and negative experiences with Key Bank online and in-person interactions. On general consensus by the board in favor, Pele moved and Derek seconded a motion to change NWBA banking services from Key Bank to On Point Community Credit Union. Motion passed unanimously.

Secretary's Report – In Bart's absence, Patricia reported that membership is generally steady; it generally peaks just prior to and during key events. She asked for Spring Conference information to be published in the next *Hot Iron News*. Clair Guy reported that NWBA is still growing on social media. Upcoming events to be publicized include Mark Manley at the Mentoring Center January, then the Spring Conference and its events and auction. Silas mentioned the General Membership meeting to be held at Spring Conference. Clair said she is hoping to have the new website up in time for registrations for the Spring Conference.

Communications Committee – Clair Guy continued reporting on behalf of the committee that work continues on the new website. Other upcoming events include Peter Reich in February (Kellen Bateham said he'd work to ensure a February event if Peter can't), Pele Warnock in March and Silas Maddox in April. Pele asked if she could add textiles to the Auction at Spring Conference (yes). Kellen pointed out that SD card(s) are needed for the MC cameras. Resolved.

Good of the Order – No input.

Finance & Budget – Tax and financial report filings have been done. NWBA was delinquent and therefore penalized but the CPA firm are to pay the penalties because it was their fault. Pele is now searching to find a more reliable CPA, with help of our current bookkeeper. Pele is happy to report that we've been right on budget on our events—great job!

Member Services –Silas mentioned the youth program and need for people to help out at the MC on events. Pele asked for help; she doesn't want to be the only person doing it, and points out a need for planning and communication within the committee and board. Anthony and Peter Reich are helping, there are adequate tools and resources, but some additional help and coordination on activities is needed. Adam Murray said he'd help.

Events and Programs – Kellen and Silas reported. Kellen will take care of February if Peter Reich can't for some reason. Silas expressed thanks again to Kellen for all the work on the MC. Kellen called for a meeting in January prior to the board meeting for Spring Conference planning. Steve Howell as demonstrator will be a bit more expensive because he's asking for 3-phase power, a gantry and a big compressor for his tooling. There is need for a second demonstrator; Kellen is reaching out to ABANA for support but they require it be geared toward teaching instructors, so options are limited. Discussion followed concerning options.

Patricia hopes for content inputs for Hot Iron News by January 25 2023.

Upcoming board meetings:

January 28, 2023 at 1:30pm via telecommute (or in the Longview Library)

April 22, 2023 at 1:30pm via telecommute (or in the Longview Library)

July 22, 2023 at 1:30pm via telecommute (or in the Longview Library)

Adjournment – Silas asked for a motion; Adam moved, meeting adjourned at 2023 on voice acclamation.