

Minutes of the Northwest Blacksmith Association

Board of Directors Meeting

April 23, 2022

Call to Order 1339

Directors Present: Silas Maddox (President), Bart Turner (Vice President, Secretary), Pele Risley-Warnock (Treasurer), John Huffstutter, Derek Lanhart, Adam Murray, Patricia Dawson (Membership, Editor of the Hot Iron News)

Not attending: Morgan Kirk, John Karlik, Clair Guy (Website & Social Media Administrator, HIN Content)

Minutes of the previous meeting were discussed and approved without vote.

Board Member Resignation: Andrew Windisch has submitted his resignation from the Board. It was decided to recruit for this vacancy during the spring conference and fill the position at the next meeting.

Treasurer's Report: Pele reports balances of \$27K in the bank, \$9K in PayPal, and most of our bills are paid (a question arose as to whether the MC rent was paid for the year already). Pele is thinking about changing banks because the current bank doesn't provide suitable customer service or statement information. She is still working on obtaining access to all of the financial accounts, and has arranged for propane payments to be made more efficiently. There is a committee-agreed budget for the upcoming conference. Bart opened discussion about merchandise needs, addressed later in the meeting.

Secretary's Report: mail processing seems to be working now, Bart said that he has a handful of volunteers for upcoming events.

For The Good Of The Order & Members in Attendance: no members were present and no items were brought forward.

Board Committee Reports:

Communications Committee: John Huffstutter (Chair), Members: Kellen Bateham, Bart Turner, Patricia Dawson, Clair Guy, (NWBA Staff reporting to this committee: Hot Iron News Editor / Membership; Website & Social Media Administrator / HIN Content). Patricia provided a written report in advance of the meeting. Pele passed on that Clair is planning to launch the new web site in a month or so. Silas asked about the worth of continuing evening online fireside chats, Pele said they had value in keeping in contact with out-of-area members. Adam asked about how content is being uploaded from events and was told that NWBA has a YouTube channel. The next *Hot Iron News* deadline is May 1.

Finance & Budget Committee: Pele Warnock (Chair), Members: John Karlick, Kellen Bateham, John Huffstutter (Subcommittees: Assets & Inventories, Auctions, Donations / 501(c)3, Insurance). Tax Filing: we are two years behind and Pele expressed frustration at being unable to make contact with our CPA. Discussion on merchandise needs addressed conference t-shirts as well as general merchandise including hats, hoodies, stickers, etc. Bart moved and Derek seconded to authorize an expenditure of up to \$1,000 for general merchandise for sale. The motion passed unanimously.

Member Services Committee: Morgan Kirk (Chair), Members: Lee Cordochorea, Adam Murray, Patricia Dawson (Subcommittees: Archives, Board Training, Grants, Library, Manuals, Safety, Youth Program). The

library is in desperate need of another locking bookcase. John Huffstutter moved to approve up to \$700 for a new one and Adam seconded. Lee Chordechorea will be brought into the conversation and decision process. Motion passed unanimously. Silas brought up the AI Bart grant and commented that he hasn't seen applicants in some time. Discussion ensued.

Events & Programs Committee: Silas Maddox (Chair), Members: Bart Turner, Adam Murray, Derek Lanhart, Kellen Bateham, David Tuthill (Subcommittees: Audio-Visual, Mentoring Center, Education, & Workshops, Spring Conference 2022, Swaptoberfest 2022). MC responsibilities have been split up by month. The person for each month is not necessarily on the hook for actively demonstrating but is instead in charge of scheduling the MC demonstration and a secondary event (workshop, open forge, etc.). Months when larger events are scheduled only need a single MC event.

February – Morgan

March – Pele

April – Pele

May – Morgan

June – Bart + Conference

July – Silas

August – Silas

September – Morgan

October – Kellen + Swaptoberfest

November – Pele + Blacksmith Friday

December – Kellen (single event due to holidays)

There was discussion about having an NWBA presence at the Longview Fair; Derek pointed out that in the past our lease required NWBA to either have an active presence or vacate the MC during the fair, 27-30 July; Pele offered to do part of the time. Derek agree to help out at the MC. Bart suggested a training session for MC coordinators on use of audiovisual equipment, recording, ZOOM live-streaming, bookkeeping, housekeeping, etc.

Spring Conference 2022 will be June 3rd-5th: Silas asked for Board Members attending to be there Thursday evening to get ready for the Friday start. Bart is coordinating volunteers for the conference as well as the MC. The demonstrator's plane ticket will be covered by NWBA. Planning is on track, and another planning meeting will be scheduled by email.

Mentoring Center keys: most board members have copies; Derek has ten spares that he had made.

Nominations & Elections Committee: Jim Garrett (Chair), Members: Clair Guy, Kellen Bateham. A replacement for Andrew Windisch will be found by the next meeting.

New Business

Swaptober-Fest 2022 is slated for 10/22-10/23. Silas will coordinate with the fairgrounds in time for getting an announcement in the *Hot Iron News*. Hoping to keep the budget around \$5K but that will be addressed in committee.

Bart asked that we do a separate email to members concerning the NWBA GoFundMe effort.

Next meetings:

July 23, 2022 at 1:30pm via telecommute (or in the Longview Library), possibly in conjunction with a board retreat on July 24, 2022.

October 22, 2022 at 1:30pm via telecommute (or in the Longview Library)

January 28, 2023 at 1:30pm via telecommute (or in the Longview Library)

April 22, 2023 at 1:30pm via telecommute (or in the Longview Library)
The meeting adjourned at 1539.