

2024 Q2 NWBA Board of Directors Meeting, 11 April 2024 minutes, taken by Andromeda J.

Action Items Highlighted, a list will be found at end of document of all action items.

In attendance:

Todd E.

Pele W.

Andromeda J.

Claire G.

Dan P.

Steve L.

Derek L.

Ben L.

Patricia D.

Jon A.

Jim G.

Meeting called at 6:10 pm

Dan P. motions to approve minutes, Jon A. seconds, motion passes.

Jim G mentions pins, different materials (silver, mokume, etc.), made by Phil Baldwin back in the day.

-Jim will contact Lane (?) regarding the dies for said pins, seeking to begin production again.

Treasury report absent. Expenses were discussed (fuel costs, rent, conference fees), and ways of increasing income (more events, selling merchandise).

-Darby will email bills to board members to review how much these things actually cost

Paypal password discussed; we are still in the process of switching CPA's and banks.

Secretary report, "Nothing to report."

Manuals Committee

-Lots of work done

-Proposed that the manuals be reviewed and updated every four years

-The manuals committee will meet separately to discuss this before next board meeting

-Manual committee to review PPM as primary task (bylaws will be a separate and more involved review). will get back with board about the ETA for board review and approval

Patricia D. - **HIN report.** Deadline for content is May 1st. Next issue will include some conference material.

Discussion of an organization, Past Lives, receiving membership in NWBA and joint holiday markets between the two groups. Perhaps one in Portland and one in Seattle.

Dan P. Motions that membership be granted to Past Lives, Jon A. seconds. Motion carries 6:44 pm.

-Andromeda will schedule Communications Committee meeting

MC events discussed.

-August, September, and November need demonstrators.

-August: Maybe ken Smith?

-September: Maybe Pele if no one else claims spot.

-November: Derek L. will demonstrate paper towel holder

-Todd E. and Ben L. will contact ken Smith about demonstrating in August

Volunteers needed for Cowlitz Co. Fair in July, can we get a buddy for technology stuff, especially audio/visual?

Ideas for classes can be sent to Clair, even if no demonstrator is yet chosen.

Website report: Patricia D.

-Automatic renewal, yay!

Fees and compensation were discussed, particularly travel compensation. A cap was suggested (\$500-\$600), ideas were floated. Maybe so many cents per mile will be compensated? Maybe a hard cap will be set? Parameters?

-Finances and budget committee to have meeting discussing guidance on a cap for compensation for travelling demonstrators.

-Clair will contact ABANA to see how they compensate demonstrators for travel

7:08 pm

Member services report

Derek L. reported on safety sheets and standard operating procedures in progress for the MC. Emergency shut off for the Propane in the MC was finished in March.

-Derek to submit summary of MC progress for HIN

Organization of Gallery discussed, curio-cabinets proposed. Archives should be organized and context should be provided for the pieces therein.

-Ben L to see about Curio-Boxes, maybe build some for the gallery with lights.

Completing projects begun by demonstrators was discussed.

Derrel Nelson and Jeff Wilson were mentioned regarding archives, both said to have substantial numbers of pieces/literature.

-Archive committee will meet seeking to create a system for providing context for the pieces in the gallery.

-Jon A., Pele W., Ben L., and Peter will meet to discuss youth forge at conference

MC guidelines for operations should include instructions for hooking up the A/V system. Maybe Mark Manly can assist?

-A flowchart for running the registration/merch table should be made

Usual orders for merch discussed. 40 t-shirts, 20 long sleeves. Hoodies were dropped. Maybe the print shop at Past Lives can assist with merch?

Dates for Swaptober discussed, proposed dates of 25th-27th of October met with approval.

Elections and Nominations Committee shared report.

-Solicitation for members to run for positions and join committees to be done at lunch during general meeting during spring conference.

40 members present constitutes a quorum.

Old Business: Opening swaptober to the public was discussed. Maybe there are limited tickets? Single day tickets? Volunteer shifts? Bring a friend? Involving the public will, hopefully, boost membership numbers.

Holiday markets will likewise be good exposure.

-Dan P. to look into brochures for the NWBA to distribute at such aforementioned events.

Public days and events to increase membership?

It was mentioned that Andrew Windisch (sp?) could demonstrate something.

Cookshack: Need to fill spots, Silas M. cannot make a commitment to the full event. Register for volunteer spots on the D.E.D. document.

-A coordinator/manager for the cookshack needs to be found.

Derek L. has a 55 gal Drum to be made into a Barbeque grill.

Rigidizer and **ribbon burner forge** maintenance discussed.

-Pele will see about doing what she can to make the ribbon burner forge operational during her class, will report afterwards to group.

July 18th -> Next board meeting.

Derek L. motions to adjourn meeting, motion carries.

7:57 pm

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